

Faculty of Computing Universiti Teknologi Malaysia

FINAL YEAR PROJECT 2 (PSM 2) [SECx 4134]

ACTIVITIES SCHEDULE (Semester 2 2024/2025)

Bil	Activity	Date	Week	Action
1.	a) Briefing PSM 2 by FC PSM Coordinator	18/03/25	1	Student & FC
	b) Student continues makes a report on PSM 2	*suggested		PSM Coordinator
	progress by using the PSM Log Book	time 2pm online		
	(PSM.CU.01) from PSM 1.	Omme		
	c) Students register to the PSM2 Online system			
	1' . CO. 1 . 10 ' ' I DOMAT'	02/04/25	2	C. 1 . 0
2.	List of Students and Supervisors with PSM 2 Titles is	03/04/25	3	Student & PSM2 Coordinator
	released by PSM 2 Coordinator for review (through e-			1 51v12 Coordinator
	Learning).	21 24/04/25	(C+- 1 0
3.	Project Progress Assessment (DEMO 1)	21-24/04/25	6	Student & Supervisor
	(Target: 40% Project Finish)			Supervisor
	a) Student MUST make appointment with Supervisor before Week 6 to ensure timeliness.			
	b) Student must also submit Log Book to be reviewed			
	by Supervisor - PSM Log Book (PSM.CU.01).			
				**Note: After period
	a) Supervisor must complete Ducient Ducomess 1 Montes	D 26/04/25		of marks submission
	c) Supervisor must complete Project Progress 1 Marks	By 26/04/25		expire for Demo – ZERO marks is
	on PSM2 Online System (*before deadline Saturday of			adopted for non-
	Week 6 before 11pm) ++			submission
	++ QIU marks submission will use the PSM2			
	Evaluation Form. QIU PSM Coordinator will collect			
	and email to FC PSM Coordinator.			
4.	a) Supervisor reports to the PSM2 Coordinator of	23-24/04/25	6	Supervisor & PSM2
4.	their student(s) Phase 1 progress and if there is a	25 2 1/ 0 1/ 25	0	Coordinator
	need to issue a Warning Letter to student who			
	failed to present their Phase 1 progress assessment.			
	b) PSM2 Coordinator will issue Warning Letter if need			
	be			
5.	Important: Course Withdrawal Timeline	08/05/25	8	Student
J.	(If Not, E Grade (Fail) will be given for an	, , -		
	incomplete project)			
6.	Project Progress Assessment (DEMO 2)	26-29/05/25	11	Student &
	(Target: 70% Project Finish)			Supervisor
	a) Student MUST make appointment with			**NI a to. A fra
	Supervisor before Week 11 to ensure timeliness.			**Note: After period of marks submission
	b) Student must also submit Log Book to be			expire for Demo –
	reviewed by Supervisor - PSM Log Book			ZERO marks is
	(PSM.CU.01).			adopted for non-
	c) Supervisor must complete Project Progress 1			submission
	Marks on PSM2 Online System (*before deadline	By 31/05/25		
	Saturday of Week 11 before 11pm) ++	, , , , , , , , , , , ,		
				1

	++ QIU marks submission will use the PSM2			
	Evaluation Form. QIU PSM Coordinator will collect			
	and email to FC PSM Coordinator.			
7.	a) Supervisor reports to the PSM2 Coordinator of	28-29/05/25	11	Supervisor & PSM2
	their student(s) Phase 1 progress and if there is a			Coordinator
	need to issue a Warning Letter to student who			
	failed to present their Phase 1 progress assessment.			
	b) PSM2 Coordinator will issue Warning Letter if need			
	be			
		0.12/07/25	12	C. 1 . C .
8.	Student submits to Supervisor:	9-12/06/25	13	Student, Supervisor, PSM2 Coordinator
	 REPORT REVIEW AND APPROVAL FORM 			1 SWIZ COORdinator
	(PSM2.RRAF.01)			
	2. NO PLAGIARISM ENDORSEMENT FORM			
	(PSM2.NPEF.02)			
	Supervisor:	16-19/06/25	14	
	i. Reviewing period of Project Final Report Draft			
	by Supervisor			
9.	2 2	23-26/06/25	15	Student
9.	Report correction period for Student based on	23-20/00/23	1.0	Student
	Supervisor's comments	02/05/25		0 1 2
10.	Student submit to the PSM2 Coordinator:	03/07/25	16	Student &
	i. <u>REPORT REVIEW AND APPROVAL FORM</u>	Before 5pm e- learning		PSM2 Coordinator
	(PSM2.RRAF.01)	server time		
		server time		
				*Incomplete
	(PSM2.NPEF.02)			submission will not
	iii. TWO videos:			be accepted
	a. One presentation video			
	b. One demo video demo (of system			**Note: Always
	developed or research experiment)			follow updates given
	-** record and submit videos on YouTube.			by JKPSM
	Submit the links in the Presentation Slide			
	file.			
	iv. ONE copy of Presentation Slides in PDF			
	format. Put presentation Slides in UTM e-			
	portfolio too.			
	*Please make sure all forms are completed			
11.	Schedule for PSM 2 Project Presentation Seminar is	04/07/25	16	PSM2 Coordinator
	released by the PSM 2 Coordinator			
12.	PSM 2 PRESENTATION & DEMO	7-10/07/25	17	Student, PSM2
	After presentation, Examiners can discuss their			Coordinator,
				Examiners &
	comments regarding student's Report and Demo.			Supervisor
				* 41 '11 1
				*Any changes will be
				updated and informed
13.	Examiners and Supervisors submit their PSM 2	8-14/07/25	17	Examiners,
13.		0-14/07/23	11	Supervisor,
	Evaluation MARKS to the PSM2 Online system			PSM2 Coordinator
	before the deadline.			
		<u> </u>		
14.	Student makes correction to their report based on	until	18	Student, Supervisor
	comments from Examiner I and II and Supervisor.	16/07/25		&
	However, the marks given by supervisor and			Examiners
	examiners are based on presentation week (Week 17)			
1	Comment			
	Correction process: i. Student submit to SV and examiners			

	Corrected report			
	REPORT CORRECTION AND			
	RESUBMISSION FORM (PSM2.RCRS.03)			
	RESPONSE TO COMMENT FORM			
	(PSM2.RTC.04)			
	ii. Supervisors must check that all corrections			
	are completed before passing report and			
	forms to examiners.			
	iii. Examiners will review corrections and sign			
	endorsement if corrections completed.			
	r			
15.	Student submits to the PSM2 Coordinator:	18/07/25	19	Student &
	REPORT CORRECTION AND			PSM2 Coordinator
	RESUBMISSION FORM (PSM2.RCRS.03)			**Note: No
	RESPONSE TO COMMENT FORM			signature from
	(PSM2.RTC.04)			examiners, mean
	* Please make sure all forms are completed and			JKPSM will not accept that
	signed			corrections are
				completed.
16.	THESIS AND CD SUBMISSION	24/07/25	19	Student, Supervisor, PSM2 Coordinator
	**Please ensure thesis follows format.			& Academic Office
	(Item 1)			Clerk
	TWO copies of completed Thesis (Compulsory) i. One in MS Word format			
	" O : DDE (**Note: Always
	u. One in PDF format*Make sure all signatures are complete			follow updates given
	wake sure an signatures are complete			by JKPSM
	*PSM Rule: TS (Tak Selesai/Incomplete) grade will be set as a			
	student's grade if Final Thesis is not submitted.			
	(Item 2)			
	TWO copies of SHORT PAPER (Compulsory)			
	i. One in MS Word format			
	ii. One in PDF format	-		
	(Item 3) TWO copies of CODE BOOKLET (Compulsory)			
	i. One in MS Word format			
	ii. One in PDF format			
	(Item 4)	1		
	A CD of source code, system, thesis (** submit to SV			
	ONLY)			
	**Please note SV submission preferences regarding this			
	(Item 5)]		
	Filled in Copyright Form (** submit to SV ONLY)			
17.	PSM 2 Result Meeting			Supervisor,
	a) Program Level	July 2025	19	Examiners &
	b) School Level			PSM Committee
18.	PSM2 Coordinator submit the finalized PSM2 Result	July 2025	20	PSM2 Coordinator
	to the a) Academic Office and b) PSM Coordinator			
19.	Meeting of Senate's Standing Committee on			
	Examinations/Results of Semester I			
17.				

^{*} Changes may happen, so please be alert and take appropriate actions.

* All information including forms, calendar, lecturer's expertise and etc. can be downloaded from http://engineering.utm.my/computing/psm/

2024/2025 FC PSM Committee Organization Structure **

** For any enquiries, you may contact the following PSM Coordinator

Head of Committee: Ms. Hazinah Kutty Mammi

a) SECR (Network & Security)

- 1) Ms. Hazinah Kutty Mammi (PSM1 SECR)
- 2) Ms. Hazinah Kutty Mammi (PSM2 SECR)

b) **SECJ (Software Engineering)**

- 1) Dr. Noraini Ibrahim (Main) and Dr Muhammad Luqman Bin Mohd Shafie (PSM1-SECJ)
- 2) Dr. Ruhaidah Samsuddin (Main) and Dr Jamilah Mahmood (PSM2 SECJ)

c) **SECB (Bioinformatics)**

- 1) Dr. Seah Choon Sen, Dr. Nies Hui Wen (PSM1 SECB)
- 2) Dr. Rozilawati Dollah @ Md. Zain (PSM2 SECB)

d) SECV (Graphics & Multimedia)

- 1) Dr. Pang Yee Yong (PSM1 SECV)
- 2) Dr. Aida Ali (PSM2 SECV)

e) SECP (Data Engineering)

This department conducting 1 course: SECP

- 1) Dr Aryati Bakri (PSMi1 SECP)
- 2) Dr Muhammad Aliif Ahmad (PSMi2 SECP)