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**FAKULTI KOMPUTERAN**

**BORANG LAPOR DIRI**

***BERTUKAR PTJ/PERBAGAI CUTI /LATIHAN INDUSTERI DLL***

**Bahagian A**

**Maklumat Staf**

|  |  |  |
| --- | --- | --- |
| **Nama** |  |  |
| **No. Pekerja** |  |  |
| **Gred/Jawatan** |  |  |
| **Unit/Jbtn** |  |  |
| **No HP/Ext** |  |  |

**Bahagian B**

**Maklumat Lapor Diri**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **Tujuan Lapor Diri**
 |  | 1. **Tarikh Lapur Diri**
 |  |
| 1. **\*Jenis Cuti**
 |  | 1. **\*Tempoh Kelulusan *(Tahun/ Hari)***
 |  |
| 1. **\*Tarikh Mula**
 |  | 1. **\*Tarikh Tamat**
 |  |

***\* Sila isi sekiranya berkaitan***

**…………………...............… ...............................**

 **Tandatangan Staf Tarikh**

**Bahagian C**

***(Untuk Kegunaan Pejabat)***

**PENGESAHAN PSM FAKULTI KOMPUTERAN**

**Nama : ........................................................................................ TandaTangan : ..........................................**

**No Staf : .................................................... Tarikh : ........................................................**

**Catatan : ................................................................................................................................................................................................................................................................................................................................................................................................**